

NAVSTA NORVA INSTRUCTION 1730.2K

Subj: COMMAND RELIGIOUS PROGRAM (CRP)

Ref: (a) Title 10, United States Code  
(b) SECNAVINST 1730.7B  
(c) SECNAVINST 1730.8A  
(d) SECNAVINST 7010.6A  
(e) OPNAVINST 1730.1D  
(f) NAVPERS 15555C

1. Purpose. To implement references (a) through (f) within Naval Station Norfolk and establish policy and procedures for providing, updating, and continually improving religious ministries through the Command Religious Program (CRP).

2. Cancellation. NAVSTANORVAINST 1730.2J.

3. Background. The Command Religious Program is the command structure for religious ministries for military personnel, their family members, and other authorized persons. The Command Chaplain is the senior chaplain assigned to the command to administer the religious program and to advise the Commanding Officer on religious and moral matters.

4. Policy

a. The Commanding Officer provides for free exercise of religion for all members of Naval Station Norfolk, their family members, and other authorized persons.

b. Chaplains assigned to Naval Station Norfolk will conduct their ministries according to the manner and form of the church/religious order that endorsed them, per Article 6031 of reference (a). Religious Program Specialists will assist them in their duties as well as other assigned military personnel, duly appointed lay readers, and volunteers from their respective denominational communities.

c. Planning, programming and budgeting of CRP activities are command responsibilities. Support including personnel,

funding, and logistics is in accordance with references (b), (c), and (e).

d. The CRP includes, but is not limited to: worship, sacramental ministries, religious education, support groups, pre-marriage counseling, individual counseling, personal growth programs, family enrichment, weddings, funeral/memorial services, and visitation to activities on board Naval Station Norfolk.

## 5. Procedures

a. As Department Head for the Religious Ministries Department, the Command Chaplain will:

(1) Keep the Commanding Officer advised on all religious ministry matters with the command.

(2) Submit religious ministry plan to the Commanding Officer.

(3) Plan, program, and budget for the logistical support of religious ministries.

(4) Coordinate the ministry of all assigned chaplains with respect to religious pluralism and professional qualifications.

(5) Administer the CRP to meet the needs of assigned/attached organizational personnel and their family members.

(6) Ensure continued training and professional development of chaplains, RP's, and other personnel assigned to the CRP.

b. Local operation and maintenance funds will be utilized for support of religious ministries within the command. Support includes, but is not limited to:

(1) Purchasing and providing consumable religious supplies and services such as religious literature, printing, liturgical accoutrements, and transportation.

(2) Provide non-consumable support such as facilities, furnishings, and equipment.

(3) Contracting for musical and educational services such as special worship groups and programs, organists, choir directors, religious education coordinators, and other resource persons.

(4) Contracting for clergy, with the Chief of Chaplains approval, as specified in reference (b), to provide additional professional personnel necessary to supplement existing religious ministry.

c. As part of the CRP, the Naval Station Norfolk, Religious Offering Fund (ROF) is established to receive charitable contributions. The ROF will be administered by a command appointed custodian, per reference (d).

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Lists I, II